




WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY
600 Fifth Street, NW, Washington, DC 20001-2651

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT

1. AMENDMENT 002		2. EFFECTIVE DATE December 07, 2017	
3. ISSUED BY PURCHASING SECTION Lydia Pepper Office of Procurement & Materials, Rm 301-A 600 Fifth St, NW Washington, D.C. 20001		4. ADMINISTERED BY (If other than block 3)	
5. CONTRACTOR NAME AND ADDRESS (Street, city, county, state, and Zip Code)		6. FORM TYPE (Check only one) <input checked="" type="checkbox"/> AMENDMENT OF SOLICITATION NO. <u>FQ18062/LP</u> Dated: <u>November 17, 2017</u> <input type="checkbox"/> MODIFICATION OF CONTRACT/ORDER NO. _____ DATED _____ (See block 9)	
7. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS <input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in block 10. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods; (a) By signing and returning <u>one</u> copy of this amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.			
8. ACCOUNTING AND APPROPRIATION DATA (If required) N/A			
9. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS (a) <input type="checkbox"/> This Change Order is issued pursuant to _____ The Changes set forth in block 10 are made to the above numbered contract/order. (b) <input type="checkbox"/> The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 10. (c) <input type="checkbox"/> This Supplemental Agreement is entered into pursuant to authority of _____ It modifies the above numbered contract as set forth in block 10.			
10. DESCRIPTION OF AMENDMENT a. Solicitation IFB NO: FQ18062/LP is amended to address questions. Submit the Revised documents with your bid. b. All Bids must be received no later than 2:00 P.M. local time (ECT) on December 13, 2017. End of Amendment 002 Except as provided herein, all terms and conditions of the document referenced in block 6, as heretofore changed, remain unchanged and in full force and effect.			
11. <input type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS MODIFICATION AND RETURN _____ COPIES TO ISSUING OFFICE.		<input type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT	
12. NAME OF CONTRACTOR/OFFICE BY _____ (Signature of person authorized to sign)		15. WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY BY  (Signature of Contracting Officer)	
13. NAME AND TITLE OF SIGNER (Type or print)		14. DATE SIGNED	
		16. NAME OF CONTRACTING OFFICER (Type or print) Christopher Stewart	
		17. DATE SIGNED December 07, 2017	

Questions and Responses
Pick Up and Disposal Services for Transit Railcar
IFB NO: FQ18062/LP, Amendment Number 002
December 07, 2017

This Amendment consist of the following:

1. Information in regards to IFB: Remove pages 32-33 and Replace with the Revised information
CHAPTER XII-WMATA POLICIES, Paragraph 2: (see attached)
REVISED 'PRE-EMPLOYMENT CRIMINAL BACKGROUND CHECK REQUIREMENT'
2. Information in regards to IFB: Remove page 97 and Replace with the:
REVISED PRE-AWARD EVALUATION DATA

1. (REVISED)
PRE-EMPLOYMENT CRIMINAL
BACKGROUND CHECK REQUIREMENT

2. PRE-EMPLOYMENT CRIMINAL BACKGROUND CHECK REQUIREMENT

- (a) As a prerequisite to eligibility for a WMATA-issued identification and access badge ("One Badge"), access to WMATA's customers, property, or confidential information, and in consideration for this Contract, the Contractor shall have the sole responsibility for, and shall assure, adequate criminal background screenings on a routine basis of all of its personnel who are or will be working on WMATA's premises (whether they receive a One Badge or not) or otherwise have access to WMATA's customers, property, or confidential information.
- (b) Contractor shall implement, not later than the date of the Notice to Proceed (NTP), a criminal background check screening plan for the Contractor's personnel that shall take into consideration (1) the nature of the services or work being performed under the contract with particular regard for the individual's access to, and interaction with, WMATA's customers, property, and confidential information; (2) the nature or gravity of the offense or conduct resulting in a criminal conviction; and (3) the time that has lapsed since the conviction and/or completion of the sentence.
- (c) The Contractor shall contract with, or otherwise engage, a reputable third-party vendor to conduct the required criminal background screenings, and shall provide the vendor with a copy of its criminal background check screening policies and procedures.
- (d) The Contractor shall not place any person on or engage any person under this Contract, unless that person passes the Contractor's criminal background screening. At the end of each calendar quarter, the Contractor shall certify to the Contracting Officer's Technical Representative on a form provided, its compliance with this criminal background screening requirement and confirm that all persons required to be screened passed the contractor's criminal background screening before working on this Contract. For the sole purpose of monitoring the Contractor's compliance, WMATA reserves the right to request additional documents or perform its own criminal background screening of Contractor's personnel. The Contracting Officer will inform the Contractor, in writing, of any proposed action within a reasonable time before such action is taken.
- (e) The Contractor shall indemnify and hold WMATA harmless from any and all claims, demands, damages, costs and expenses, including attorneys' fees and other costs and expenses associated with any claims, demands, requests for relief, and/or other liabilities arising out of or resulting from the contractor's criminal background screening obligations and processes.
- (f) The Contractor will include this requirement in all subcontracts under this Contract, and receive certifications from their subcontractors to ensure that its subcontractors' personnel who are or will be working on WMATA's premises (whether they receive a One Badge or not) or otherwise have access to WMATA's customers, property, or confidential information undergo the required criminal background checks.

**2. REVISED
PRE-AWARD EVALUATION DATA**

End of Amendment 002

Amendment 002 - REVISED PRE-AWARD EVALUATION DATA
(Must be completed in order to be responsive)

PROJECT DESCRIPTION: Pick-Up and Disposal Services for Transit Railcars

1. Name of firm _____
2. Address: _____
3. [] Individual [] Partnership [] Corporation [] Joint Venture
4. Date organized _____.
State where incorporated or organized _____.
5. Names of officers or partners:
 - a. _____
 - b. _____
 - c. _____
 - d. _____
 - e. _____
 - f. _____
6. How long has the firm been in business under its present name? _____ years.
7. **Schedule One:** Attach a list of similar current contracts that demonstrate your firm's technical proficiency, each with contract amount, name of contracting party, character or type of work and percentage of completion.
 - a. *Bidder must demonstrate at least two (2) contracts of similar nature (75 ft length or 75,000 - 82,000 lbs) each with contract amount, name of contracting party, and character or type of work for similar contracts completed.*
8. **Schedule Two:** *Past experience of the bidder's program management and evidence of the ability to manage the delivery of the stated services:*
 - a. *Does the vendor have past experience working with WMATA? Yes _____ No _____*
 - b. *Bidder should explicitly state that the services provided are in compliance/conform to the Technical Scope of Work. Any exception/s to the Part III, Technical Scope of Work (SOW) and/or Part III, Section 5, Performance and Acceptance Criteria should be in detail. Exception(s) will not be accepted.*
 - c. *Bidder shall state: A proposed plan and procedure to transport railcars from WMATA's property.*

9. Has the firm been denied an award where it was the bidder? Yes ___ OR No ___
Schedule Three: If the answer is yes, attach the full particulars regarding each occurrence.
10. Has the firm failed to complete, any contract on which it was the offeror? Yes ___ OR No ___
Schedule Four: If the answer is yes, attach as the full particulars regarding each occurrence.
11. Financial resources available as working capital for the Contract:
a. Cash on hand: \$ _____
b. Sources of credit: _____
12. **Schedule Five:** Attach the financial statements and letters from banks regarding credit as required by the "Pre-Award Information" article.
13. What percentage of work (Contract amount) does the firm intend performing with its own personnel? _____%.
14. **Schedule Six:** (If Applicable) Attach a list of all principal subcontractors and the percentage and character of work (Contract amount) that each will perform. Principal items of work shall include, but not be limited to, those items listed in the "Pre-Award Information" article.
15. If the Contractor or subcontractor is in a joint venture, submit "Pre-Award Evaluation Data" forms for each member of the joint venture.

The above information is confidential and will not be divulged to any unauthorized personnel.

The undersigned certifies to the accuracy of all information.

COMPANY: _____

SIGNATURE: _____

NAME: _____

TITLE: _____

DATE: _____